

Colorado School of Mines  
Physical Education

APPLICATION FOR PA CREDIT FOR CLUB SPORT PARTICIPATION

Congratulations! Club sport athletes can now receive upper-level physical education credit (after completing the PAGN 101 & 102 prerequisites) for participation in club sports. This has been a hard-earned, conditional opportunity, so let us all be diligent, professional and honest in our efforts, so we may keep this in place. If you get a chance, give a special thanks to Marv Kay, Dan Lewis, and Brandon Leimbach, who worked hard to make this happen.

Sincerely,



Steve Kimpel  
Director of Physical Education

Instructions

1. Read through the entire packet, particularly the “Proposal to Grant Physical Education Credit for Student Participation in Qualifying Club Sports.”
2. Complete the application (Application, Roster, and Tentative Practice Schedule)
3. Return the application to John Howard, Director of Intramural & Club Sports
4. Wait for approval
  - a. We will review the application
  - b. We will send the Roster to the registrar to authorize the registration of athletes
  - c. We will notify you within 1 week of the application if your club qualifies
5. Have your club sport athletes register for this credit (PAGN 399)
6. Participate in the club sport as normal
7. Keep a daily record of practices and attendance for each person
8. Grade the participants
  - a. Grades are based on the criteria outlined on letter “h” of section II of the proposal
  - b. Recommend *mid-term* grades to John Howard
  - c. Use on the Club Sport Grade Recommendation form (make a copy of the attendance at that point and submit it)
  - d. Recommend the *final* grades to John Howard on the Club Sport Grade Recommendation form
  - e. John will send a reminder via e-mail of the due dates for grades etc
9. The club’s performance on getting material returned on time will be a factor in the consideration of future applications.

Packet Contents

- Application form
- Roster form of club sport athletes who will be requesting credit
- Tentative Practice Schedule form
- Club Sport Grade Recommendation forms
- Proposal to Grant Physical Education Credit for Student Participation in Qualifying Club Sports

PLEASE COPY IF NECESSARY

Application for PA Credit for Club Sport Participation

Club: \_\_\_\_\_

Primary contact: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Cell: \_\_\_\_\_

Coach: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Cell: \_\_\_\_\_

What date did this person become the coach? \_\_\_\_\_

Is the coach paid or volunteer? \_\_\_\_\_

Practice Days: \_\_\_\_\_

Practice Times: \_\_\_\_\_

Note: 30 hours of participation is required for ½ credit i.e. two 50-minute workouts per week, 1 two-hour session etc.

Semester and year for which you are requesting credit: \_\_\_\_\_

FOR CLUB COACH/SPONSOR

I certify that I have read the Criteria for Club Sport Accreditation outlined in the Proposal to Grant Physical Education Credit for Student Participation in Qualifying Club Sports, and that I will uphold academic integrity of this program. I am aware of my responsibilities for daily supervision, the recommendation of grades, record keeping, and honesty with regard to the spirit and intent of this program.

Club Sport Coach \_\_\_\_\_

Date \_\_\_\_\_

Please attach the following items to this application:

1. Roster of club-sport athletes who will be applying for credit (student-athletes wishing to get credit must be on a roster on file with Director of Intramural & Clubs Sports before the FIRST countable practice session).
2. Tentative practice schedule (please complete the attached form. NOTE: there are two forms: the first is the tentative schedule and is to be returned with this application; the second is for your record keeping and to be turned in upon recommendation of grades.)

PLEASE COPY IF NECESSARY

Roster of Club Sport Athletes Registering for PA Credit for Club Sport Participation

Club: \_\_\_\_\_ Semester and Year for which you want credit: \_\_\_\_\_

Coach: \_\_\_\_\_ Date of Application \_\_\_\_\_

I, the undersigned club sport athlete, certify I understand that I must complete PAGN 101 and 102 before receiving PA credit for participation in club sports.

Name:	Signed:	Date of PAGN 101	Date of PAGN 102
Example: Steve Kimpel		Fall 2003	Spring 2004
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			

Tentative Practice Schedule

Date	Start Time	End Time	Location
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			

PLEASE COPY IF NECESSARY



Colorado School of Mines  
Physical Education

Proposal to Grant Physical Education Credit for Student  
Participation in Qualifying Club Sports

**I. Accreditation**

- a. Colorado School of Mines Physical Education will grant the credit under the direction of Director of Physical Education
  - i. Maximum credit attainable is 1 credit towards the two-credit PA graduation requirement.
  - ii. Participation per semester/season is worth ½ credit.
- b. All credit is subject to the discretion of the Director of Physical Education and the Director of Intramural & Club Sports who is a member of the athletic faculty, with regard to the following criteria listed in Section II.
- c. No club sport athlete is eligible to receive club sport PA credit until he or she has completed the 101 and 102 semester classes.

**II. Criteria for Club Sport Accreditation**

- a. Club must be a recognized club meeting the Colorado School of Mines Club Sports Council requirements under the National Intramural-Recreational Sports Association (NIRSA) governing by-laws.
- b. Club activities must be rigorous in nature consistent with the level of play in the majority of varsity athletic sports on campus (i.e. varsity basketball, tennis, track).
- c. Club must have a demonstrated history of accountability, organization, and professionalism with the Director of Intramural & Club Sports.
- d. Club must have a contracted coach approved by Director of Intramural & Club Sports and approved to award credit by the Director of Physical Education.
  - i. Coach must have a demonstrated relationship with the Director of Intramural & Club Sports with regard to standards of honesty and integrity.
  - ii. Coach must be willing and able to keep an accurate attendance log available for review by the Director of Intramural & Club Sports at random times.
  - iii. Coach must be willing and able to recommend the grade for participation to the Director of Intramural & Club Sports.
- e. Club must meet a minimum of two hours per week for scheduled practice time.
- f. Contracted coach must be present for the countable practice hours.
- g. Competitions may NOT be counted for practice/participation hours.
- h. Grading based on performance will be at the discretion of the coach and shall include attendance for training session. In no cases shall the attendance be more lenient than the following policy in effect for all PA classes.
  - i. A drop in 1 letter grade for every two absences.
  - ii. Excused absences must be made up or they are unexcused.
  - iii. Six or more absences results in an automatic failing grade.
- i. Club Accreditation must be renewed each year in the spring prior to the Registrar's Deadlines for adding classes to the Fall Schedule and reviewed during the first week of fall classes.
  - i. Club status and organization changes with coaches and staff. Such changes in the summer could potentially alter whether a sport meets the criteria for accreditation.
  - ii. If a club sport fails to meet the criteria during the first week of school the club members will be required to drop the registration.

### **III. Criteria for Individual Credit for the Club Sport Athlete**

- a. Club sport athletes may receive a maximum of ½ credit per semester.
- b. Club sport athletes must maintain a Grade Point Average consistent with NCAA eligibility.
- c. Club sport athletes must hold to standards of conduct consistent with Colorado School of Mines policies and those of the NCAA when representing the school at an event.
- d. Club sport athletes must uphold the NCAA's no tobacco policy during practices and on-campus club-sponsored activities.
- e. Failure to meet these criteria will result in the student's withdrawal from the credit or a failing grade at the discretion of the Physical Education Director, Director of Intramural & Club Sports, and Club Coach.

### **IV. Supervision**

- a. Club sport coach is responsible for supervising and recording practice activities.
- b. DRS will be responsible for the overall academic integrity of the grading by ensuring through continual monitoring and oversight that the criteria for club sport grade accreditation as outlined in section II are met.
- c. Director of Intramural & Club Sports and Physical Education Director will meet regularly to discuss progress and issues relating to the integrity of the spirit of the accreditation.
- d. Director Intramural & Club Sports, Physical Education Director and Athletic Director will meet twice yearly (March and August) to review the status of the program.